

Facility Usage Cost Worksheet

Custodial Fees

Regular Week Day	_____ hour(s) X \$ _____ = \$ _____	
Overtime Week Day	_____ hour(s) X \$ _____ = \$ _____	
Saturday	_____ hour(s) X \$ _____ = \$ _____	
Sunday	_____ hour(s) X \$ _____ = \$ _____	
Total Custodial Fees		\$ _____

Auxiliary Services

Swim Supervisor	_____ hour(s) X \$ _____ = \$ _____	
Life Guard (WSI Certified)	_____ hour(s) X \$ _____ = \$ _____	
Locker Room Attendant (required at all events)	_____ hour(s) X \$ _____ = \$ _____	
Auditorium Technician	_____ hour(s) X \$ _____ = \$ _____	
Auditorium Usher (optional depending on event)	_____ hour(s) X \$ _____ = \$ _____	
Security Staff	_____ hour(s) X \$ _____ = \$ _____	
Food Services Worker	_____ hour(s) X \$ _____ = \$ _____	
Technical Staff	_____ hours(s) X \$ _____ = \$ _____	
Total Auxiliary Service Fees		\$ _____

Regular Rental

Classrooms:	_____ (#) x _____ evening(s) X \$ _____ = \$ _____	
Cafeteria	_____ evening(s) X \$ _____ = \$ _____	
(must hire district personnel if using kitchen area and equipment)		
Gym:	_____ evening(S) x (\$ _____ Elem; \$ _____ Shumate; \$ _____ Carlson)	\$ _____
Auxiliary Gym-Carlson Only		\$ _____
Pool:	_____ hour (s) X \$ _____ = \$ _____	
Total Rental Fees		\$ _____

Auditorium

All auditorium fees are 4 hours per day. Each additional hour is 25% of assessed fees for that day. A \$200 deposit is required to reserve the facility. A custodian and technician are generally required and are charged as auxiliary services.

Reservation Fee	\$200 to cover any possible damages	\$ _____
Full Auditorium	_____ 4 hr day X \$ _____ w/lights	\$ _____
	_____ 4 hr day X \$ _____ w/o lights	\$ _____
	_____ added hrs X \$ _____ w/lights	\$ _____
	_____ added hrs X \$ _____ w/o lights	\$ _____
Main Auditorium	_____ 4 hr day X \$ _____ w/lights	\$ _____
	_____ 4 hr day X \$ _____ w/o lights	\$ _____
	_____ added hrs X \$ _____ w/lights	\$ _____
	_____ added hrs X \$ _____ w/o lights	\$ _____
Auditorium Wings Only	_____ 4 hr day X \$ _____	\$ _____
Total Auditorium Fees		\$ _____

Carlson Athletic Facilities

Football Field (w/lights)	_____ event(s) X \$ _____	\$ _____	
Football Field (no lights)	_____ event(s) X \$ _____	\$ _____	
Visitors Concession Stand	_____ event(S) X \$ _____	\$ _____	
Baseball/Softball field	_____ event(s) X \$ _____	\$ _____	
Tennis Courts (each)	_____ hour(s) X \$ _____	\$ _____	
Total Athletic Facilities Fees			\$ _____

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Total of All Estimated Fees	\$ _____
Less Deposits	\$ _____
Total estimated fees owed	\$ _____