

**Parsons Elementary
PTO Meeting Minutes
December 8th 2021**

President: Amy Cox **Vice President:** Michelle Corder **Secretary:** Lisa Schroeder
Treasurer: Amy Foster

Attendees: Kelly Villa, Lisa Schroeder, Amy Foster, Michelle Corder, Julie Bray, Beth Hedke, Kellie Katterman, Ashley Lang, Corrine Matheson

Meeting called to order at 6:01 by Kellie Katterman and Corrine Matheson

- **Welcome**
 - Board Introductions
 - Parent Introductions

- **House Cleaning**
 - Approve minutes from November meeting by Beth Hedke and Julie Bray

- **Principal Report**
 - Mrs. Kelley Villa news and updates
 - Update was given on security and social work support after the Oxford school shooting.
 - Safety protocols, Parsons is very ahead in terms of preparedness and drills within the schools. Night locks are on all classroom doors. The district is working on getting them in place on all of the other school doors. Our school is able to lock down in 44 seconds.
 - Lighthouse team did a wonderful job ringing bells for donations at Kroger, and putting together birthday cake kits.

- **Treasurer Report (November)**
 - Amy Foster
 - Attached

- **Turkey Trot - Final Report**
 - Angela Fleming
 - Turkey trot returned this year, and were provided with a brag tag, snack and water. There was a 1st-3rd place boy and 1st-3rd place girl for each grade.

- **Thanksgiving Baskets - Final Report**
 - Beth Hedke

- Large food baskets and a 50 dollar gift card was given to each of the 10 families.
- **Giving Tree - Update**
 - Corrine Matheson
 - Another post will be created with the items that are left. There are roughly about 30 gifts that still need to be purchased.
- **Santa Shop - Update**
 - Julie Bray
 - Brown paper bags are still needed for gift bags.
 - Additional gifts are still coming in.
 - If families have additional children outside of the 5 gifts allowed per kid, special consideration is given to larger families.
 - Volunteers have been notified and lunch will be provided.
- **Cookies with Santa - Update**
 - Michelle Corder
 - Cookie donations are needed still
 - National Jr. Honor Society will come to help out
 - A craft with a thumb print ornament will be made.
 - Santa Shop will be open if items are left.
- **7 School Days Before Christmas Update**
 - Each Grade
 - Everything is on track to provide wonderful lunches for our staff for the holiday season.
- **Art club -**
 - Laura Cain
 - Laura will get with Mrs. Villa to pick dates, and to determine if an art show is possible this year.
- **Run Club -**
 - We need a chair for this event.
 - This starts in January, 2 days a week, both morning and afternoon.
 - This event will end with the Martian marathon in the spring.
- **New Business**
 - None
- **Adjournment @ 7:03 Julie Bray and Kellie Katterman.**

11/30/21	Budget	Income	Expense	Non-reimbursement Expense
5 Days of Christmas	100.00			
Art Club	400.00			
Assembly Programs	2,000.00			
Bike to School	50.00			
Bingo	75.00			
Bookfair	100.00			
Bowling	100.00			
Box Tops				
Bulletin Boards	150.00		74.79	
Carnival (bi-annually)	750.00			
Cash Box	-			
Child Care	220.00		100.00	
Coke Rewards				
Cookies with Santa	350.00			
Donuts with Dad	50.00			
Drama Club	400.00			
Field Day	1,500.00			
Field Trips	2,100.00			
Fifth Grade Party	750.00	712.05	614.65	
Fifth Grade Mixer	600.00			
Flowers and Gifts	100.00			
Fundraiser (Fun Run)	-	20,640.25	3,523.59	
Fundraiser Spending	10,000.00		2,350.00	
Giving Tree	25.00			
Grandparent Breakfast	200.00			
Inventor's Club	400.00			
Kids Against Hunger	200.00			
Kindergarten Roundup	250.00			
License & Permits	40.00			
Mornings with Mom	50.00			
Office Supplies	100.00		44.37	
Open House	50.00			
Parade	50.00			
PBIS (Pirate Gold Store)	500.00		315.38	
PTO Giving	-	200.00	1,916.08	
Running Club	100.00			
Santa Shop	150.00		2,647.69	
Scholarship	500.00			
Scholastic	300.00		2,684.46	
Science Night	500.00			
Skate Night	50.00			
Spiritwear	50.00			
Stem Fair	400.00			
Summer Photo Contest	30.00		21.48	
Swim Night	120.00			
Talent Show	50.00			

Teacher Appreciation Luncheon	750.00		
Teacher Gifts	3,100.00		3,225.00
Teacher Requests	4,000.00		350.00
Testing Breakfast	225.00		
Thanksgiving Baskets	200.00		
Trunk or Treat	150.00		144.78
Turkey Trot	200.00		85.20
Watch Dogs	300.00		
Adjustments			
	32,835.00	21,552.30	18,097.47

Banking Info	
Beginning Bank Balance	11,534.22
Checks & Payments (-)	3,751.59
Deposits (+)	16,916.25
Ending Balance	24,698.88
Uncleared Transactions (+)	(617.13)
Adjusted Balance	24,081.75